



The City of Santa Clara

Municipal Service
1500 Warburton Ave
Santa Clara, CA 95050-3713

C3RD

UTILITY SERVICE REQUEST FORM REQUEST FORM FOR 3RD PARTIES

The undersigned requests that service be disconnected at:

(1) _____
Address Street Apt. #

(2) Effective Account Closure Date: _____

(3) Company name: _____

(4) Phone #: _____

(5) Authorized Agent: _____

(6) Fed. Tax ID #: ___ - _____

7) Forwarding Address

Street Address Apt. #

City State Zip

(8) New Telephone Number: _____

Apartment Manager's Name _____ Phone #: _____

***** Please complete items 1-7 to ensure implementation of request.
Incomplete or illegible requests cannot be processed. *****

Should this request form not reach the City prior to the effective date, orders will be processed at the next service date possible.
All orders are processed at the earliest possible opportunity. If you have any questions, please call (408) 615-2300.

**** Completed requests can be faxed to (408) 260-3873 or (408) 260-3874. ****