



Silicon Valley Power (SVP) 2010-2011 Energy Innovation Grant - Customer Agreement



<p>Contact Information</p> <p>Contact Name _____ Phone _____</p> <p>Company _____</p> <p>Customer/Facility Information</p> <p>Company Name _____</p> <p>Address _____</p> <p>Santa Clara, CA _____ Zip Code _____ <i>Where Equipment is Installed</i></p> <p>Federal Taxpayer ID # _____</p> <p>_____ Name as it Appears on Your Electric Bill (if different)</p> <p>Address to Which Rebate Check Should be Mailed Attach payment authorization on letterhead if check is to be made payable to a third party.</p> <p><i>Make Check Payable to:</i></p> <p>Company Name _____</p> <p>Mailing Address _____</p> <p>City, State, Zip _____</p> <p>Attention: _____ Phone _____</p>	<p>Tax Status: (check one)</p> <p><input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Corporation <input type="checkbox"/> Not-For-Profit</p> <p><input type="checkbox"/> Government</p> <p>Building Type: (check one)</p> <p><input type="checkbox"/> Office <input type="checkbox"/> Grocery</p> <p><input type="checkbox"/> School <input type="checkbox"/> Warehouse</p> <p><input type="checkbox"/> Retail <input type="checkbox"/> Public Assembly</p> <p><input type="checkbox"/> Religious <input type="checkbox"/> Manufacturing</p> <p><input type="checkbox"/> Lodging <input type="checkbox"/> Restaurant</p> <p><input type="checkbox"/> Medical <input type="checkbox"/> Other</p> <p>_____ Square Footage _____ Year Constructed</p> <p>_____ SVP Account Number</p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #e0ffe0;"> <thead> <tr> <th style="text-align: left;">Rebate Type</th> <th style="text-align: left;">Rebate Number</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Lighting</td><td>_____</td></tr> <tr><td><input type="checkbox"/> HVAC</td><td>_____</td></tr> <tr><td><input type="checkbox"/> VFD</td><td>_____</td></tr> <tr><td><input type="checkbox"/> Motor</td><td>_____</td></tr> <tr><td><input type="checkbox"/> SmBus</td><td>_____</td></tr> <tr><td><input type="checkbox"/> NewCons</td><td>_____</td></tr> <tr><td><input type="checkbox"/> Food Srv</td><td>_____</td></tr> <tr><td><input type="checkbox"/> Other</td><td>_____</td></tr> </tbody> </table>	Rebate Type	Rebate Number	<input type="checkbox"/> Lighting	_____	<input type="checkbox"/> HVAC	_____	<input type="checkbox"/> VFD	_____	<input type="checkbox"/> Motor	_____	<input type="checkbox"/> SmBus	_____	<input type="checkbox"/> NewCons	_____	<input type="checkbox"/> Food Srv	_____	<input type="checkbox"/> Other	_____
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Customer Agreement

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- A To the extent permitted by law, Customer agrees to protect, defend, hold harmless and indemnify the City of Santa Clara, its City Council, commissions, officers, employees, volunteers, Strategic Allies, and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, however same may be caused, including all costs and reasonable attorney's fees in providing a defense to any claim arising from this Project, for which Customer shall become legally liable arising from Customer's acts, errors, or omissions with respect to or in any way connected with the prosecution of the work performed by Customer pursuant to the Agreement. Unless any such claim arises out of SVP's acts, errors, or omissions, but not by way of limitation, Customer specifically agrees to defend and indemnify SVP against any and all claims brought by any contractor or subcontractor acting on behalf of Customer with regard to the Project.
- B Customer guarantees that it will obtain and, upon Project commencement, will continue to maintain, all licenses or permits required by State, Federal and local governments and regulatory agencies for the Project to be performed by Customer under this incentive.
- C This Application embodies the agreement between SVP and Customer with respect to the Project described herein and its terms and conditions. No other understanding, agreements, or conversations, or otherwise, with any officer, agent, or employee of SVP prior to execution of the Agreement shall affect or modify any of the terms or obligations contained in any documents comprising the Agreement. Any such verbal agreement shall be considered as unofficial information and in no way binding upon SVP. Notwithstanding anything to the contrary contained herein, this Agreement shall not affect any other agreements between the Parties.
- D Customer shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, condition of physical handicap, religion, ethnic background, or marital status, in violation of state or federal law.
- E This Program requires inspections and measurements of the performance of the energy saving measures. Customer agrees to provide access to the Project Site for these purposes to SVP during the term of this Project.
- F No money has been received from any other incentive program for this Project.
- G Customer understands and agrees to SVP publishing a case study on this project. Payment of incentive funding to Customer is contingent upon the Customer's submission of the Project Completion Report.

I have read and understand the Customer Agreement above. The information I have provided is true and correct.

Signature _____ Job Title _____ Date _____

Name _____
Print Name
Company Name

**Silicon Valley Power 2010-2011 Energy Innovation Program
Grant Application**

1. Customer Submitted Project Information

Project Name: _____
 Project Estimated Cost to Install: _____
 Estimated kWh Savings: _____

2. Approved Energy Efficiency Measure Savings and Incentives

Measure Name	Approved Annual kWh Savings	Reduction	Type	Method	Funding
					\$
				Project Cost to Install	
				85% of Project Cost	\$
				Approved Funding	\$

3. Project Measurement and Verification Requirements

Assumptions:
 Measure Life (years) _____
 Net to Gross Ratio _____

4. Additional Requirements

5. Project Timeline

Submittal of Project Completion Report and all supporting documentation must occur by: _____
 Incentive funding will be forfeited unless the above deadline is met. If you are in jeopardy of missing this deadline, contact SVP immediately.

Project Description Template	Received	Approved
<input type="checkbox"/> Pre-approval description.	_____	_____
<input type="checkbox"/> Funding Approval Description.	_____	_____
<input type="checkbox"/> Project Completion Report. Engineer	_____	_____

Incentive Method	
Rate, \$/kWh	% of Proj. Cost

Silicon Valley Power 2010-2011 Energy Innovation Program

Program Rules

These instructions constitute a three stage grant approval (Parts A, B and C). However, Parts A and B may be combined and submitted together.

Notes:

- 1 Silicon Valley Power Public Benefit funding is limited to \$250,000 per project.
- 2 The total incentive amount shall not exceed 85% of the Project Cost.
- 3 SVP will base incentive funding on benefits, viability, innovation, and acceptable levels of analysis of the project.
- 4 Approved Annual kWh Savings are based upon SVP's review of submitted information and subject to SVP's risk & uncertainty.
- 5 Refer to CDR Instructions for detailed assistance.

Application Process

A Pre-Approval:

- 1 Project must be pre-approved before project start.
- 2 Complete Project Description Template (On application select Report Type: Pre-Approval).
Enter project name, estimated project installation cost and estimated annual energy savings.
- 3 Complete Measure Description Template for each project measure.
Measures may be combined (i.e. all lighting) or listed one measure per form (lighting, hvac, motor, etc.).
- 4 SVP will review submittals and determine if project qualifies for pre approval.
- 5 SVP will conduct a pre-inspection before the project begins.

B Funding Approval:

- 1 Submit energy saving calculations.
- 2 Submit Rebate Agreement along with any revised Project and Measure Descriptions.
(Select Report Type: Funding Approval).
- 3 SVP will review submittals and determine if the project will receive incentive funding.
(Note: the selection process may be competitive.)
- 4 When approved, SVP will return a copy of the Application (Rebate Agreement, Grant Details and supporting descriptions and calculations) with final incentive amounts and any further requirements for funding eligibility.

C Project Completion

- 1 Complete Project Completion Report and submit for review and approval.
- 2 Provide all the information required; missing information may delay final incentive processing.
- 3 SVP will conduct a post inspection after the project is complete and all documents are received.
- 4 Once the project passes final inspection, SVP will process incentive check for payment.

Grant Report: Project Description

Report Type: Pre-Approval Funding Approval Project Completion Report

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*This template may be used up to three times: pre-approval, funding approval and at project completion.
Complete only the required information for each submittal.*

Project Information

Project Name / Type: _____
Facility Name: _____
Facility Address: _____

Project Estimates	
Annual (kWh)	_____
Install Cost	_____
Measure Type	_____

Contact Information

Contact Name: _____ Job Title: _____
Contact Phone / Fax : _____ Email: _____
Company: _____
Company Address: _____

Company Background

Give a brief description of company, business type, products produced and the number of employees. Include specific facility information (building type, size, etc).

Project Overview

Describe process, equipment or systems renovated before project implementation. Describe the project and why it is needed. Include expected energy and non-energy benefits. Highlight project innovations or unique characteristics.

Project Photographs

Provide digital photographs highlighting project and company. (Before and after pictures.)

Grant Report: Measure Description

Report Type:

Pre-Approval

Funding Approval

Project Completion Report

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The following information is to be submitted for each project measure. Measures may be combined or listed one measure per form.

Measure Description

Briefly describe process or system being installed/retrofitted. Describe what changes will be made. List key improvements that will save energy. State how each improvement saves energy.

Estimated Annual kWh Savings

For each measure, a detailed energy savings calculation must be submitted. All calculations must be industry standard, readily apparent, easily followed, and clearly defined. A narrative must accompany all engineering calculations so that the approach is easily understood. List all key assumptions made (or used) that affect your energy calculations. List all sources of data.

Measurement and Verification (M&V) Plan

For each measure, provide a measurement and verification plan. Keep the plan as simple as possible. On-site M&V must include pre-project measurements to determine the baseline energy consumption and post-project measurements to confirm the energy saved. A narrative explaining the key aspects of the energy efficiency measure should be included. SVP may adjust the final rebate incentive to reflect actual project performance. Describe or explain calculations and list formulas used. Attached calculations (spreadsheet, etc) to this summary. Show calculation final results (annual energy savings and demand reduction) below.

	Annual (kWh) _____
	Peak Demand Reduction kW _____

Grant Report: Project Completion

Report Type:

Pre-Approval

Funding Approval

Project Completion Report

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Complete this section only for Project Completion. Provide digital photographs highlighting project and company.

Project Implementation

Give a brief description of experiences during project implementation. Describe any obstacles encountered and how they were resolved. Describe actions taken to ensure renovated processes, equipment, or systems performed as expected (commissioning activities).

Project Results

Note final project results and how they differ from planned results. List energy savings and energy cost savings expected or realized. Describe non-energy benefits expected or realized.

Lessons Learned

Describe what you learned and/or what you recommend for others who might implement the same type of project.

Testimonials

Quotations, testimonials, and opinions from those involved in the project: Facility Manager, Engineer and operating personnel; Owner, Operations Manager; Project Design Team; and Installation Team.